



## King County

### REGISTERED NURSE

PUBLIC HEALTH – SEATTLE & KING COUNTY

COMMUNITY HEALTH SERVICES/DOWNTOWN PUBLIC HEALTH CENTER

Hourly Rate Range \$22.19 - \$30.29

Job Announcement: 05RL5448

OPEN: 8/24/05 CLOSE: 9/7/05

**WHO MAY APPLY:** This career service position is open to all King County career service employees, executive branch regular exempt employees, and current probationary employees who achieved career service status in a previous position.

**WHERE TO APPLY:** Required forms and materials **must** be sent to: **Nursing Administration, 999 3<sup>rd</sup> Avenue, Suite 900, Seattle, WA 98104 or faxed to ATTN: Mary, (206) 205-6236.** Applications materials must be received by 5:00 p.m. on the closing date. (Postmarks are NOT ACCEPTED.) Contact Jane Johnson at (206)296-4790 for further inquiries. **PLEASE NOTE:** Applications not received at the location specified above may not be processed.

**FORMS AND MATERIALS REQUIRED:** A [Public Health-Seattle & King County nursing application form, application data sheet](#), resume and letter of interest detailing your background and describing how you meet or exceed the requirements are required.

**WORK LOCATION:** Downtown Public Health Center, 2124 4<sup>th</sup> Avenue, Seattle, WA 98121

**WORK SCHEDULE:** This position is overtime eligible. It works a 40 hour work week; Monday through Friday. Some evening and weekends may be necessary.

**PRIMARY JOB FUNCTIONS INCLUDE:** This position will be working in two or more of the following clinical areas at Downtown Public Health: Family Medicine, Refugee Screening, Travel and Immunization. The position includes but is not limited to the following:

- Conduct medical screening and triage with patients over the phone and in person.
- Obtain and document health history, chief complaint, vital signs, growth monitoring data, assessment data, and developmental screening data. Identify individuals with risk factors and investigate possible associated disease conditions.
- Execute prescribed treatments and medical interventions, administer prescribed medications, monitor and document treatment progress and patient response.
- Provide patient education to individuals and groups about health maintenance and management of acute and chronic conditions. Communicate facts, ideas and skills that change knowledge, attitudes, values, beliefs, behaviors, and practices of individuals and families and procedures.
- Respond to emergency situations with basic life support and first aid skills. Summons other health care providers and emergency response personal in a timely and appropriate manner.
- Participate as a member of a multidisciplinary team to facilitate teamwork, improve patient care processes and outcomes, and maintain an orderly work environment with efficient clinic flow.

- Establish and maintain tracking and quality assurance/improvement systems for test reminders, abnormal laboratory tests, and other assessment, screening, and monitoring data for acute and chronic illness management.

**QUALIFICATIONS:**

- Knowledge of nursing process, skill in using a systematic approach to client care that includes assessment, diagnosis, planning, intervention, evaluation, consultation and referral.
- Knowledge of anatomy, physiology, pathophysiology, epidemiology, physical assessment and basic pharmacology.
- Knowledge of health care systems structure and function, (primary care services, community resources and private providers), allowing for appropriate client referrals based upon patient need and program guidelines.
- Knowledge of human systems (wellness, illness, growth and development, human behavior, psychosocial development, family and community systems) and alternative health care treatments.
- Knowledge of prescribed treatments and medical interventions, monitoring and documentation of the patient's treatment progress and response, referring to providers when indicated.
- Knowledge of Washington State law (WAC 18.79) relating to nursing care, federal health care regulations, Nurse Practice guidelines, Patient Bill of Rights, clinical practice guidelines for patient care, and understands community standards.
- Knowledge of chart documentation requirements, medical record forms, State and Federal laws that govern release of health care information, patient consent.
- Knowledge of health care technology, equipment, supplies and materials needed for medical treatment. Familiarity with the systems required to maintain the supplies; ability to repair and calibrate clinic equipment.
- Knowledge of adult learning and health education techniques and principles including reproductive health education, related services information, option counseling, and emergency contraception services.
- Knowledge and skill in time management, problem solving, multiple tasking, prioritizing, crisis intervention and medical care coordination.
- Knowledge of the leadership skills required to delegate tasks and coordinate the patient care team effort to provide efficient clinic flow.
- Knowledge of research techniques and principals as well as quality assurance/improvement systems.
- Skilled in the application of OSHA/WISHA standards.
- Communication skills (oral/written). Skilled in using information management systems.
- Skill in initiating appropriate crisis interventions and emergency response.
- Skills in maintaining working relationships and working with diverse populations and cultures; ability to engage clients in a care plan.
- Knowledge and skill in-patient triage, both in person and on the phone.
- Skill in working collaboratively with multidisciplinary teams to improve patient outcomes.
- Ability to provide option counseling and referral for terminations.

***DESIRED QUALIFICATIONS:***

- Experience working with diverse populations.
- Experience working with resident physicians.
- Bi-lingual Spanish/English preferred.

***NECESSARY SPECIAL REQUIREMENTS:***

- The selected candidate must pass a thorough background investigation.
- Employees are required to protect the privacy and security of protected health information as defined in State and Federal Law
- Employees are required to adhere to OSHA/WISHA guidelines including but not limited to completing their mandatory trainings on time.
- Requires current Washington State Registered Nurse license
- Requires the completion of training from a National League of Nursing accredited school of nursing, or the equivalent. BSN preferred.

***UNION MEMBERSHIP:*** WSNA

***CLASS CODE:*** 8337

***SEQUENCE NUMBER:*** 4592